

MUSCOGEE COUNTY SCHOOL DISTRICT
COLUMBUS, GEORGIA

BOARD OF EDUCATION MEETING
BRADLEY LIBRARY CONFERENCE ROOM
TUESDAY, JANUARY 22, 2008, 6:30 P.M.

John A. Phillips, Jr., Superintendent of Education

Naomi Buckner
Patricia H. Green
Joseph Roberson
Philip T. Schley
Brenda P. Storey
James Walker
John Wells
Fife M. Whiteside
Cathy Williams

A G E N D A

- I. Invocation
Pledge of Allegiance led by Dimon Elementary Magnet Students
Character Education Word for January
- II. ELECTION OF BOARD OFFICERS FOR 2008
As provided under Georgia Law, an act as amended, creating the Muscogee County School District and under the Policies and Procedures of the Muscogee County School District, the election of officers (Chairman, Vice Chairman, Secretary, Treasurer, Parliamentarian) and engagement of Legal Counsel will be held at the annual Board of Education meeting on January 22, 2008.
- III. RECOGNITION OF VISITORS
- IV. RECOGNITIONS
 1. G. W. Carver High Football Team State Champions
 2. Knox Culpepper Sportsmanship Award
 3. Columbus High Cross Country State Winners
 4. Columbus High Cheerleaders State Winners
 5. Columbus High One Act Play State Champions
 6. Rob Doll Nissan, Inc. and Wagoneer Trucking, Inc.
 7. Georgia Council for Administrators of Special Education for Muscogee County School District
 8. ABCD Award
- V. PRESENTATIONS
- VI. PUBLIC FORUM
 1. Mr. William J. Madison
 2. Mr. Joshua McKoon
- VII. Approval of official actions taken at the regular Board of Education meeting held on December 4, 2007 and a called meeting on December 21, 2007.
- VIII. EXECUTIVE SESSION
The Board needs to go into executive session for (2) student appeals and a personnel matter.

IX. ACTION AGENDA

A. APPOINTMENT OF CHIEF FINANCIAL OFFICER

The Superintendent of Education recommends the appointment of Ms. Sharon Adams to the position of Chief Financial Officer. (Page Number 9)

B. PROPOSED LEADERSHIP POSITIONS FOR DEPARTMENT OF TECHNOLOGY

The Superintendent of Education recommends approval of two proposed leadership positions for the Department of Technology - Director of Application Support Services and Director of Customer Support Services. These proposed senior leadership positions are time-critical elements to provide focus and support for the current projects underway for the school system. (Page Number 12)

C. POLICY REVISION – BCAB – REGULAR BOARD MEETINGS

At the request of a Board Member, Policy BCAB-Regular Board Meetings is being presented for revision. (Page Number 23)

D. POLICY REVISION – BCAC – SPECIAL BOARD MEETINGS

At the request of a Board Member, Policy BCAC-Special Board Meetings is being presented for revision. (Page Number 25)

E. POLICY REVISION – JGI – CHILD ABUSE OR NEGLECT

The Superintendent of Education recommends that the Board approve a revision to Board Policy JGI – Child Abuse or Neglect. (Page Number 27)

F. POLICY REVISION – JS – STUDENT FEES, FINES, AND CHARGES

The Superintendent of Education recommends that the Board approve a revision to Board Policy JS – Student Fees, Fines, and Charges. (Page Number 29)

G. POLICY REVISIONS

The Superintendent of Education recommends that the Board approve a revision to Board Policies; CEB/Superintendent Duties; DJEA/Purchasing Authority; DJED/Bids and Quotations. (Page Number 32)

ACTION AGENDA (CONTINUED)

H. BOARD MEETING CALENDAR FOR 2008

The Superintendent of Education recommends that the Board adopt a calendar for 2008 School Board Meetings. According to Board Policy BCAB, the Muscogee County Board of Education sets aside the third Monday of each month for its official meeting. However, other circumstances, such as recognized holidays, frequently interfere with this schedule and necessitate Board action for these changes. To be proactive regarding the Board meeting calendar, the following schedule is recommended for the 2008 calendar year (including January, 2009). (Page Number 42)

I. CONTRACT TO SUNGARD, INC. FOR THE IMPLEMENTATION OF AN ENTERPRISE RESOURCE PROGRAM

The Superintendent of Education recommends awarding a contract to SunGard in the total amount of \$1,099,337.00 for the implementation of a new integrated Enterprise Resource Program for the Divisions of Financial Services and Human Resources. (Page Number 43)

J. PURCHASE OF SCHOOL BUSES

The Superintendent of Education recommends the purchase of (8) 84-passenger Regular and (2) 72-passenger Special Education replacement school buses from Thomas Freightliner in the total amount of \$1,005,302.00 for the FY08 through FY09 budget year. (Page Number 127)

K. PURCHASE OF FUEL FOR DISTRICT WIDE VEHICLES

The Superintendent of Education recommends approval for the purchase of fuel from various vendors in the total amount of \$307,026.72 to be used in district-wide vehicles. (Page Number 129)

L. CONTRACT AWARDED

The Superintendent of Education recommends awarding a contract to Wawona, low bidder in the amount of \$25,747.20 for the commodity processing of cherries to be used in the School Nutrition Program. (Page Number 130)

M. FINANCIAL STATEMENTS OCTOBER, 2007

The Superintendent of Education recommends approval of financial statements for four months ending October 31, 2007. (Page Number 132)

N. FINANCIAL STATEMENTS FOR NOVEMBER, 2007

The Superintendent of Education recommends approval of financial statements for five months ending November 30, 2007. (Page Number 144)

ACTION AGENDA (CONTINUED)

O. COMMERCIAL PURCHASE AND SALE AGREEMENT FOR PROPERTY DECLARED SURPLUS

The Superintendent of Education recommends approval of the commercial purchase and sale agreement between the Muscogee Count School District and W+W and Associates, LLC, Columbus, Georgia in the total sum of \$2,000,000.00 for surplus property at 1544 Benning Drive, (\$1,385,000); 96 40th Street, (\$600,000); and 1200 Alexander Street, (\$15,000). (Page Number 155)

P. CONTINUATION OF TELECOMMUNICATIONS SERVICE AGREEMENT

The Superintendent of Education recommends approval to continue the agreement with BellSouth Telecommunications, Inc., for ongoing district telecommunication services. The estimated monthly rate is \$2,440.50. (Page Number 168)

Q. CONTINUATION OF PROJECT MANAGEMENT SERVICES

The Superintendent of Education recommends the continuation of project management services provided by CELT to assist the Department of Technology for the duration of the 2007-2008 school year, at a total cost not to exceed \$35,000.00. (Page Number 180)

X. CONSENT AGENDA

A. HUMAN RESOURCES REPORT PROFESSIONAL AND CLASSIFIED

The Superintendent of Education recommends approval of the Human Resources Report as presented for Professional and Classified Employees. (Page Number 181)

B. LIBRARY BOARD MEMBER APPOINTMENT

The Superintendent of Education recommends approval of the Muscogee County Library Board to appointment of Ms. Barbara Kaminsky to the library board. (Page Number 187)

C. TRANSFER OF FUNDS FOR CONSTRUCTION OF NEW MILDRED L. TERRY LIBRARY BRANCH

The Superintendent of Education recommends approval to move an additional \$1 million from the beginning Library Reserve Fund to the construction account for the construction of the new Mildred L. Terry Library Branch. (Page Number 189)

D. RENEWAL OF SOFTWARE LICENSES FOR CHATTAHOOCHEE VALLEY REGIONAL LIBRARY SYSTEM

The Superintendent of Education recommends approval of the renewal of software licenses from 3M Library Systems in the total amount of \$26,684.80 for the Chattahoochee Valley Regional Library System. (Page Number 190)

E. RENEWAL OF CONTRACT FOR GROUNDS MAINTENANCE SERVICE AT THE COLUMBUS PUBLIC LIBRARY

The Superintendent of Education recommends approval of the renewal of a contract to Commercial Lawn Service in the total amount of \$14,669.60 for grounds maintenance service at the Columbus Public Library. (Page Number 191)

F. RENEWAL OF CONTRACT FOR SOFTWARE MAINTENANCE AT THE COLUMBUS PUBLIC LIBRARY

The Superintendent of Education recommends approval of the renewal of a contract to Logicalis, Inc., in the total amount of \$38,919.05 for software in the Chattahoochee Valley Regional Library System. (Page Number 192)

CONSENT AGENDA (CONTINUED)

G. BUDGET ADJUSTMENTS

The Superintendent of Education recommends approval of the following budget adjustments: (Page Numbers 193-212)

1. Elementary Education, over \$25,000
2. CTAE, \$32,045.00 update labs at Carver High
3. Title I, FY08 carryover funds, \$1,436,824.00

H. GRANTS

The Superintendent of Education recommends approval of the following grants: (Page Numbers 213-224)

1. Target Field Trip, Dimon Elementary School, \$1,000.00
2. Target Field Trip, Fort Middle School, \$1,000.00
3. Charter Conversion, Reese Road Elementary School, \$5,000.00
4. Pay It Forward, North Columbus Elementary School, \$500.00
5. GA Virtual School, Columbus High, Hardaway High, Northside High, \$125.00
6. Cornerstone, \$50,000.00 for (5) MCSD elementary schools

I. PURCHASE ORDERS

The Superintendent of Education recommends approval of the following purchase orders: (Page Numbers 225-276)

1. Pearson Digital Learning, Inc., \$18,560.00, software at Downtown Elementary
2. Multi-Media, \$319,501.00 for white boards at (13) Title I schools
3. Frazier Service, sole source, \$25,000 repair climate control at (5) schools
4. Jenkins Service Company, \$9,800.00, sewer repair at Columbus High
5. Xerox Corporation, \$20,664.00, copy paper, system-wide
6. Highsmith, Inc., \$17,510.13, equipment for new Rigdon Road

J. FINANCIAL ASSISTANCE

The Financial Assistance Committee reviewed application for financial assistance and approve a grant in the total amount of \$2,675.00. (No Attachment)

K. AUDIT OF FINANCIAL STATEMENT OF 1997 SPLOST AND 2003 SPLOST CAPITAL PROJECTS

This report is presented to the Board at the request of the Superintendent of Education detailing an audit of Financial Statement of 1997 and 200 SPLOST Capital Projects Funds for one month ending September 30, 2007. (Page Number 277)

CONSENT AGENDA (CONTINUED)

L. SALES TAX CONSTRUCTION PROGRAM REPORT

The Superintendent of Education recommends approval of the Sales Tax Construction Program Report as of November 30, 2007. This report details the funding plan, final budget and actual expenditures for the 2003 Sales Tax Projects. (Page Number 281)

M. REPORT ON TRANSFER FROM FY03 SPLOST CRITICAL NEEDS

This report is an analysis of the funds identified in the 2003 SPLOST earmarked for Critical Needs of a Time Sensitive Nature; Additional Classrooms, Education Reform Act of 2000 and Bus Purchases as of December 26, 2007. (Page Number 284)

N. REPORT OF CHANGE ORDERS/CHANGES IN PROJECT CONTINGENCIES

As per Change Order Policy DJEH approved by the Board, monthly summary reports of all change orders in all contracts which the Superintendent considers, approves, and executes are to be reported to the Board as information, as of December 26, 2007. (Page Number 286)

O. REPORT ON SYSTEMWIDE TECHNOLOGY PLAN

In the November 2003 SPLOST, \$52,659,172.00 was identified to be used for the System-wide Technology Plan. This report shows the amount proposed by the Administration and amounts approved by the Board as of December 26, 2007, with a remaining balance of \$38,281,831.00. (Page Number 291)

P. REPORT ON FORECASTED REVENUE COLLECTIONS

On November 4, 2003, the Citizens of Muscogee County approved a 1% SPLOST for a five-year period or until \$148,720,000.00 is collected. The 2003 SPLOST went into effect on April 1, 2004. Sales Tax Revenue is collected and distributed to MCSD by the Georgia Department of Revenue approximately 60 days after collection. For the first forty-three (43) months of collection, we have received \$121,428,975.00 (Page Number 293)

Q. REPORT ON TRANSFERS FROM CAPITAL PROJECTS FUND

In order to fund additional work required on several of the 2003 SPLOST Construction Projects not included in the Original Plan, funding through the Capital Projects Funds were re-directed into the SPLOST budgets for that individual project. This report shows those expenditures from FY05 through FY07. (Page Number 295)

CONSENT AGENDA (CONTINUED)

R. STATUS REPORT FOR PROJECTS UNDER CONSTRUCTION

This status report is for all projects presently under construction and/or in the planning/design stage. These reports will give the status of the budgets, contract dates, percentage of construction complete, anticipated completion date, description of work, plans complete, projected bid advertisement, bid opening and estimated days of construction as of January 1, 2008. (Page Number 297)